



1 WHAT INFORMATION DO YOU REQUIRE TO RAISE A CARNET?

Details of the Carnet holder (individual or company who owns the goods and is responsible for payment of any potential duties to foreign customs), details of the individual/agent who will travel with the goods, intended use of the goods and a clear list of items being taken. All the goods must be individually itemised with each item having its own specific description i.e. make and serial number. Value of each item and a combined weight of all items will also be required to facilitate customs identification.

2 HOW MUCH WILL A CARNET COST?

There is no fixed cost, as fees vary according to the value of goods, countries to be visited and insurance. Costs will however be a fraction of the value of items covered.

3 HOW LONG WILL IT TAKE?

We provide either a 1-2 day standard service or a **same day express service** for an additional fee.

4 WHAT TYPE OF GOODS CAN A CARNET BE USED FOR?

The Carnet categories are commercial samples, professional equipment and goods for exhibitions, or fairs. However there is flexibility and a Carnet tends to cover almost any non-disposable item. Bear in mind that some countries only allow certain categories – contact us for further details on these categories.

5 HOW LONG ARE CARNETS VALID FOR?

In most cases, they are valid for 12 months, however there are some countries that have time restrictions. Again with a few exceptions, if you apply before expiry, Carnets can be renewed should your stay extend for any reason.

6 CAN I AUTHORISE SOMEONE TO APPLY FOR AND USE THE CARNET ON MY BEHALF?

Yes – A Carnet may be issued in the name of an individual or company who must be a permanent resident in the UK. However, it may be used by any person providing the user carries a letter from the Carnet holder authorising them to handle/be responsible for the Carnet on their behalf. The Carnet holder may also allow an agent to handle the Carnet through customs on their behalf, again providing that the agent holds a letter of authority.

7 CAN I ADD ADDITIONAL ITEMS TO THE CARNET ONCE IT HAS BEEN ISSUED?

No – Once a Carnet has been issued, no additional items can be added to the list of goods. A new Carnet covering the additional items will need to be issued.

8 ARE THERE ANY ITEMS NOT ALLOWED ON A CARNET?

Yes in any case where the same goods will not be re-exported. This may be because they are sold, processed, repaired, or perishable, or consumable items.

9 CAN I PUT CONSUMABLE GOODS ON A CARNET?

No – All items listed under the Carnet must return to UK/EU in the same condition as they left.





10 MY CARNET HAS BEEN ISSUED BUT I AM NOT TAKING ALL ITEMS WITH ME?

Any combination of items on the Carnet list may be taken, however, you must ensure that only the items that you have taken are declared on the relevant Carnet vouchers/ Counterfoils.

15 WHAT HAPPENS IF YOU LOSE A CARNET ABROAD?

Contacting your provider promptly is an essential step. Most customs authorities will allow a duplicate to be issued for the same goods and forwarded to you.

11 DO YOU NEED A CARNET FOR EUROPE?

Almost all European countries are members, although the EU is one customs zone, of which the UK is part. At present, an ATA Carnet is not needed, although this may change as the Brexit position becomes clearer.

16 WHAT HAPPENS IF MY CARNET HAS NOT BEEN USED CORRECTLY?

All imports and exits from Carnet countries must be discharged correctly by the relevant customs. If this has not been done, then foreign customs will lodge a claim via the Chamber of Commerce. The Carnet holder is given a period of 6 months from the date of claim to provide suitable evidence to confirm that the goods have been repatriated. The only forms of evidence acceptable to foreign customs are correctly endorsed Carnets or a certificate of location issued by HMRC, confirming that the goods were repatriated before the Carnet expired. Failure to provide such evidence will result in duties or penalties by foreign customs. The Carnet holder is fully responsible for any such charges.

12 CAN I USE A CARNET FOR HAND LUGGAGE?

Yes, this is quite normal and time saving, customs staff can validate your Carnet on entry and exit.

13 HOW ABOUT ITEMS NEEDING A LICENSE, OR PERMIT?

An ATA Carnet is an alternative export procedure and does not change international, or local law relating to goods. If export licenses, restrictions, compliance actions, or special permits are applied, these will be applicable.

14 CAN I EXTEND THE VALIDITY OF A CARNET?

ATA Carnets are valid for 12 months. Some customs authorities may be prepared to extend the period of temporary admission by granting approval for a replacement Carnet. Foreign customs written consent/ approval along with issuing fee and security fee will need to be provided to us before we can apply for a replacement Carnet to be issued.

17 WHAT SHOULD I DO WITH THE CARNET WHEN I HAVE FINISHED USING THE DOCUMENT?

The Carnet must be returned to us intact. Please ensure you keep a copy of the Carnet for your records and once received, we will pass onto the Chamber of Commerce to review the Carnet and establish whether it has been used correctly and advise the Carnet holder of any action required to minimise exposure to foreign customs i.e. missing Carnet, sheets/counterfoils will delay the Carnet file being closed off.

